**Board of Directors Nomination Form – 2023**

*Please submit this nomination form with additional candidate materials via email to* *jkowalski@ipa-online.org* *by 21 December 2023. Please use “IPA BOD Prospective Nominee” as the subject line.*

*Late or incomplete submissions cannot be accepted.*

**All Candidate Materials Due by 21 December 2023.**

**Contact Information**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Professional Information**

Professional Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution / Facility \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Discipline \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Letters of Recommendation**

*Please include the names and countries of the colleagues who will submit letters of recommendation on your behalf. You must receive one recommendation from within your country and one from outside your country. All recommendation letters must be sent directly from their author to the IPA Secretariat by* **21 December 2023***. Incumbent candidates need not submit letters of recommendation.*

Name of Recommender \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Recommender \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Statement of Intent**

*The Statement of Intent should include your reasons for wishing to become a member of the IPA Board of Directors, a description of your professional goals and contributions to IPA, and a description of any specific skills and experience that will allow you to contribute to the growth and improvement of IPA. Please note that your Statement of Intent will be made available to all voting members in the Election Packet.*

**Biographical Sketch**

*Please provide a brief biographical sketch outlining your career/professional highlights. This will be included in the Election Packet and will be posted on the IPA website if you are elected to the Board of Directors.*

**List of Memberships and Offices held in other Organizations**

*All persons wishing to become a nominee for the Board of Directors must disclose their participation in other organizations, especially any offices held during the upcoming term on the IPA Board of Directors.*

**Curriculum Vitae**

*Short form, maximum three pages.*

**Photograph**

*Please provide a professional photograph of yourself (.jpg format preferred) for inclusion in the Election Packet and on the IPA website.*

**Application Submission Instructions**

Prospective nominees should submit all materials, excluding letters of recommendation, to the IPA Secretariat via email at jkowalski@ipa-online.org. Please use “IPA BOD Prospective Nominee” as the subject line.

Letters of Recommendation should be sent directly to the IPA Secretariat via email, fax, or post by their authors. It is the responsibility of each prospective nominee to ensure that the letters of recommendation reach the IPA Secretariat by the **21 December 2023** deadline.

 International Psychogeriatric Association

 555 East Wells Street, Suite 1100

Milwaukee, WI 53202

Phone: +1 414 918 9889

Fax: +1 414 276 3349

Email: info@ipa-online.org

**All materials must be received by the IPA Secretariat**

**no later than 21 December 2023**

**Any materials received after that date cannot be accepted.**